Neighborhood Notice
Accessory Short-Term Rental Permit – 1&2 Dwelling Structure

Hello Neighbors, Neighborhood Representatives, and Property Owners,

The City of Portland’s Title 33 Planning and Zoning Code Section 33.207 allows me to rent up to two bedrooms in my residence to overnight guests on a short-term basis (less than 30 days). You are receiving this notice because as part of the permit application I am required to mail or deliver this notice to the Neighborhood Association and District Coalition of Neighborhoods in which my home is located; the property owner, if not me; and all property owners with properties abutting, directly and diagonally across the street from my residence. (See figures below for permit notice area)

Below is a brief description of my proposed accessory short-term rental—including number of bedrooms to be rented and how the operation will meet the zoning code general regulations summarized on page 2 of this notice. I have also included relevant information you might find useful (where my guests will be parking, how they will be accessing my residence, etc.)

This is a one bedroom one bathroom Adu behind the main house where my family will be residing. There is parking in the driveway along the main house for guest.

Address of Proposed Accessory Short-Term Rental: 4918 NE 12th Ave, Unit B

Contact Information
Applicant/Resident: Jane Sassalas
Phone number (required): 503-349-9520
Operator, if not the resident: Bao Chang
Phone number (required): 971-261-8793

This notice is provided as a courtesy so neighborhood representatives and adjacent neighbors are aware of this activity happening in their neighborhood. You may contact the Bureau of Development Services, Neighborhood Inspections & Compliance Services with questions or concerns at (503) 823-2633, or codec@portlandoregon.gov, or in our office at 1900 SW 4th Ave, Suite 5000, Portland, OR 97201.

Please see page 2 for General Regulations